

## **FAB Committee Meeting September 2019**

Ben G  
Amanda (Chair)  
Louise  
Dawn  
Alison  
Beth  
Sally  
Georgia  
Haley  
Kirstin  
Liv  
Sasha  
Lorna

Apologies from Daryl, Hadj, and Ben M

Last meeting August 2019

### **Minutes Approved**

#### **Spending**

Treasures report at the end of this document.

#### **Actions**

**Louise:** Remind all school years to add Match funding to the facebook page

**Louise:** Distribute 100 club comms

**Haley:** to check final figure for school trips and work out remaining totals

**Haley:** Find out when Preston Park fireworks are

**Haley:** insurance, what does it cover... a laptop?

**Georgia:** to investigate token scheme at supermarkets.

**Amanda:** To speak to Kerry or Lisa about FAB dates into school calendar and on to school ping

**Amanda:** To look at technology acceptable use policy

**Amanda:** To finish the thermometers

**Amanda:** To speak to Ben M about exit signs

**Julie and Hadj:** To speak to Ben M re dates for another Movie afternoon

**Kristin:** Research non single use plastic cups and water bottles

### **Matter arising**

In addition to usual fund raising there will be a big push to raise money for the Key stage one play equipment

Amanda & Louise went into speak with the teachers during the inset day. This as well received

GDPR: People need to let Amanda know if they want to be on the FAB mailing list and need to advertise on website and in Newsletter ->

**Action?**

Ros and family friend donated a free new gala tent, inner wheel free stalls for life

New Banners, Amanda has new prices, 2 lots of banners  
Amanda, to order and Exit signs, Amanda to speak to Ben

### **Upcoming events**

AGM: Tuesday 8<sup>th</sup> October, KS1 Hall – Confirmed 18/9/2019 seemingly the new ceiling and lighting makes it more ambient!!

### **Christmas Cards**

Designed now, Christmas cards make money

### **Quiz Night**

Friday 11<sup>th</sup> October confirmed KS1 Dining Hall confirmed location... again due to ambient lighting and new ceiling!!

### **Movie afternoon**

Check with date on Hadj, suggestion 12<sup>th</sup> October  
Action: Julie and Haj to speak to Ben M for dates

### **Fireworks**

Ben leads the fireworks

Separate subcommittee meeting for Fireworks

15<sup>th</sup> November

Fireworks 6-6.30

No single use plastics, what are the alternatives???

Go non single use plastics

Ask for Marshals per class

**Xmas fair**

Need a new Xmas fair leader,  
The plan is for more outside with a wet weather plan B  
Put on email that we need leaders Christmas fair,  
AGM action

**FAB Christmas Party**

At Georgia's 😊

**Reverse Advent calendar**

Looks to do more for the food bank  
Keep with Whitehawk for now but, potentially look into alternative in  
2020

**Poverty proofing**

Christmas cards free to PP families  
Cost £325 per year  
Motion carried to continue to poverty prove in the same way as last  
year.

**Swimming**

Haley: FAB insurance, what does it cover... laptop?  
Haley, to set up shared swimming spreadsheet

**Trustees**

Georgia to be trustee,

**Resignations**

No further resignations

**Raffle**

Beth would like to trade the raffle to take over leading the Christmas  
fair, find new rafflers , from the Stringer play group perhaps  
Please raise at the AGM

The Friends at Balfour (FAB) PTA of Balfour Primary School

Treasurer's Report – 17<sup>th</sup> September 2019



Drumroll please.....

2018/19 – Final (I think!!) Fundraising totals:

Event	Income	Expenditure	Profit	Last Year's profit	Difference
Autumn Quiz	1,167	(693)	474	306	168
Fireworks	5,701	(4,113)	1,588	840	748
Christmas Fair	6,549	(2,167)	4,382	2,672	1,710
Christmas Cards	5,691	(3,728)	1,962	2,207	(245)
Easter Egg Hunt	1,601	(492)	1,108	970	138
Spring Quiz	1,531	(605)	925	785	140
Art Exhibition	0	0	0	228	(228)
Movie Afternoon	750	(242)	508	N/A	508
Teatowels	3,334	(1,540)	1,794	1,681	113
Summer Fair	8,517	(4,260)	4,257	5,602	(1,345)
Swimming Term 1*	4,876	(4,860)	16	25	(9)
Swimming Term 2	5,106	(4,445)	661	528	133
Swimming Term 3	5,132	(4,475)	657	1,572	(915)
FAB 100 Club	1,530	(615)	915	135	780
Easy Fundraising	375	0	375	516	(141)
Year 6 Hoodies	1,067	(1,062)	5	(70)	75
Equipment Purchase**	0	(525)	(525)	0	(525)
Miscellaneous Expenses***	0	(345)	(345)	(392)	47
Corporate Donations	1,518	0	1,518	929	589
<b>Total</b>	<b>54,443</b>	<b>(34,167)</b>	<b>20,276</b>	<b>18,534</b>	<b>1,742</b>

\*Income includes £411 from 2017/18 paid and relating to 2018/19 Autumn term

\*\* Gala tent purchase itemised separately

\*\*\* Includes £150 Film Licence deposit that we will be reimbursed if we cancel membership

- 1x Corporate donations of £1k being not yet received (chase?)
- School Donation for 2018/19 yet to be finalised & paid

**2018/19 fundraising based on profitability:**

Chart of profitability	TOTP Chart Movers	Event	Income	Expenditure	Profit
1	+1	Christmas Fair	6,549	(2,167)	4,382
2	-1	Summer Fair	8,517	(4,260)	4,257
3	-/-	Christmas Cards	5,691	(3,728)	1,962
4	-/-	Tea towels	3,334	(1,540)	1,794
5	+4	Fireworks	5,701	(4,113)	1,588
6	-/-	Corporate Donations	1,518	0	1,518
7	-3	Swimming (Total)	15,114	(13,780)	1,334
8	-1	Easter Egg Hunt	1,601	(492)	1,108
9	-/-	Spring Quiz	1,531	(605)	925
10	+3	FAB 100 Club	1,530	(615)	915
11	NEW	Movie Afternoon	750	(242)	508
12	-1	Autumn Quiz	1,167	(693)	474
13	-3	Easy Fundraising	375	0	375
N/A	N/A	Year 6 Hoodies	1,067	(1,062)	5
N/A	OUT	Art Exhibition	0	0	0
N/A	N/A	Miscellaneous Expenses	0	(345)	(345)
N/A	N/A	Equipment Purchase	0	(525)	(525)
<b>Total</b>			<b>54,443</b>	<b>(34,167)</b>	<b>20,276</b>

**Expected Donation to School 2018/19:**

2018/19 donation	
Year Group Spends	6,019
Sports Week	1,000
End of Year 6 Treat	500
Year 2 Transition Treat	200
Christmas Crackers	210
Ice Lollies for Sports Day	100
Let's Dance Entry	130
Science Week	500
KS1 Playground Spend**	396
KS2 Multi-Goal Unit	5,479
Science Club	436
<b>Total Commitments</b>	<b>14,970</b>

- £1k down on Year group spends

